



2007 – 2008

Consortium Agreement Checklist

The student must complete the following procedures for this Consortium Agreement to be valid at Benedictine University (the *Home School*).

- 1. The student must simultaneously attend the Home and Host schools that have a cooperative agreement.
- 2. The student's combined enrollment at these schools must equal at least half-time enrollment.
- 3. **Undergraduate** students must obtain pre-approval for the courses to be taken at the Host school from the Academic Resources Center (ARC) and submit a copy of the Approval of the Transfer Courses form to the Financial Aid Office. **Graduate** students must have their academic program advisor give course pre-approvals to the Financial Aid Office.
- 4. The student must submit a copy of the registration for the transferable hours from the Host School to the Financial Aid Office.
- 5. A Consortium Agreement form must be submitted for every term requested by the student.

5700 College Road ♦ Lisle, IL 60532-0900 ♦ (630) 829-6100 ♦ Fax: (630) 829-6101
Email: financialaid@ben.edu ♦ www.ben.edu

CONSORTIUM AGREEMENT

Student Section: to be completed by student

Student's Name	Social Security No.
Student's Signature	Student ID No.
Host School	Campus: <input type="checkbox"/> BU <input type="checkbox"/> SCI

Host School Section: to be completed by Host school official

Term: Summer 2007 Fall 2007 Winter 2008 Spring 2008 Summer 2008

Course Title & Code: _____

Number of Credit Hours: _____ Quarter Semester
 (Must be transferable to Benedictine University)

Term Dates: _____ to _____

Host School Cost of Attendance:

\$ _____	Tuition and fees
\$ _____	Room and Board
\$ _____	Transportation
\$ _____	Books
\$ _____	Miscellaneous
\$ _____	Other (please, explain _____)

_____ Total Estimated Budget

Certification:

The Financial Aid Office at the Host School agrees ***not*** to process aid for the above student during the term dates indicated above.

Signature	Title	Date
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The Financial Aid Office at Benedictine University agrees to process aid and provides payment to the student for use while studying at the Host School.

Signature	Title	Date
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